

Central Bedfordshire
Council
Priory House
Monks Walk
Chicksands,
Shefford SG17 5TQ



please ask for Martha Clampitt
direct line 0300 300 4032
date 11 September 2009

NOTICE OF MEETING

AUDIT COMMITTEE

Date & Time

Monday, 21 September 2009 9.30 a.m.

Venue at

Room 15 Priory House, Monks Walk, Shefford

Jaki Salisbury
Interim Chief Executive

To: The Chairman and Members of the AUDIT COMMITTEE:

Cllrs D J Lawrence (Chairman), R A Baker (Vice-Chairman), Mrs A Barker,
D Bowater, T Green, A Shadbolt and P Snelling

[Named Substitutes:

Cllrs: L Birt, P A Blaine, B J Spurr and Mrs C Turner]

All other Members of the Council - on request

***MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THIS
MEETING***

AGENDA

1. **APOLOGIES FOR ABSENCE**

Apologies for absence and notification of substitute members

2. **CHAIRMAN'S ANNOUNCEMENTS**

If any

3. **MINUTES**

To approve as a correct record the Minutes of the meeting of the Audit Committee held on 27 July 2009.

4. **MEMBERS' INTERESTS**

To receive from Members declarations and the **nature** thereof in relation to:-

- (a) Personal Interests in any Agenda item
- (b) Personal and Prejudicial Interests in any Agenda item

5. **PETITIONS**

To receive petitions in accordance with the scheme of public participation set out in Annex 2 in Part 4 of the Constitution.

6. **PUBLIC PARTICIPATION**

To deal with general questions and statements from members of the public in accordance with the scheme of public participation set out in Appendix A referred to in the Public Participation Scheme.

7. **DISCLOSURE OF EXEMPT INFORMATION**

To consider proposals, if any, to deal with any item likely to involve disclosure of exempt information as defined in the relevant paragraph(s) of Part I of Schedule 12A of the Local Government Act 1972 prior to the exclusion of the press and public.

REPORTS

Item	Subject	Page Nos.
8	Update from the Audit Commission To receive an update from the Audit Commission on the progress to date with the signing off of the three legacy authorities Statement of Accounts, in advance of the special meeting to be held on 19 October 2009 for the final findings and sign off.	
9	2009-10 Audit Plan This report outlines the approach adopted for creating the audit plan for Central Bedfordshire for 2009/10, and outlines work undertaken to date. (to follow)	
10	Audit Needs Assessment - Progress Report This report outlines the approach adopted for undertaking the Audit Needs Assessment for Central Bedfordshire in order to develop a Three Year Strategic Audit Plan for future years. (to follow)	
11	Work Programme To note items to be considered at future meetings.	
12	Special Audit Committee Meeting To propose the holding of a Special meeting of the Audit Committee on Monday 19 October 2009 to receive the reports of the Audit Commission in relation to the Statement of Accounts for the three legacy authorities.	